

CERTIFIED TRUE COPY OF THE BOARD RESOLUTION PASSED AT THE MEETING OF THE BOARD OF DIRECTORS OF _____ LIMITED HELD ON ____ DAY OF _____ AT _____ STARTED AT _____ AM/ PM AND CONCLUDED AT _____ AM/PM

AUTHORISATION TO FILE STATUTORY FORMS/DOCUMENTS

The chairman appraised the Board of Director that the Company is required to file various documents, forms and take approval, licenses and registration from time to time from various government and semi government authorities under various statute such as under Companies Act, Income Tax Act, Foreign Exchange Management Act, Service Tax, Provident fund, ESI, Shop and Establishment Act or any other statutory laws.

Therefore there is a need to authorize someone who can sign these documentations to be filed with different government/non-government authorities.

The Board considered the matter and the following resolution was passed:

“RESOLVED THAT any Director of the Company, Mr. _____ Manager of the company, be and is/ are hereby authorized to obtain the registrations, file various documents and carry out the compliances wherever it is required and in this respect to sign, mechanically/ digitally or otherwise, on behalf of the Company, all the forms, returns or any other statutory document to be filed, under the Companies Act, 2013, Foreign Exchange Management Act, Reserve Bank of India, Income Tax Act, Service Tax, Provident Fund Commissioner, ESI, Shop and Establishment Act, or any Statutory law or rules and/or regulations made there under, with the appropriate authorities.”

“RESOLVED FURTHER THAT all the forms, returns, balance sheet or any other statutory document to be filed, under the Companies Act, 2013, Foreign Exchange Management Act, Reserve Bank of India, Income Tax Act or Provident Fund Commissioner, ESI, Shop and Establishment Act, or any Statutory law or rules and/or regulations, with the appropriate authorities, signed and authenticated by the aforesaid authorized person(s) shall be valid and binding upon the Company.”

“RESOLVED FURTHER THAT a true copy of the resolution signed by any Director be given to the concern authority as and when required.”

Certified True Copy

For _____ Limited

Director

DIN

Address

This document is strictly for personal use only. Any kind of commercial use of this document is strictly prohibited and author reserve the right to take suitable action under the applicable Indian law.