

CERTIFIED TRUE COPY OF THE BOARD RESOLUTION PASSED AT THE MEETING OF THE BOARD OF DIRECTORS OF _____ LIMITED HELD ON ____ DAY OF _____ AT _____ STARTED AT _____ AM/ PM AND CONCLUDED AT _____ AM/PM

AUTHORISATION TO TAKE PREMISES ON LEASE

The chairman of the company appraised the board of directors that the company is in need of one commercial space for opening its branch office in West Delhi, keeping in mind the growing aspects of the business, on lease.

The Board discussed the matter and following resolution was unanimously passed:

“RESOLVED THAT the consent of the Board of Directors be and is hereby accorded to take the premises admeasuring covered area _____ sq. ft. and super area _____ sq. ft. situated at _____ on lease with effect from _____ from _____ for business purpose on a monthly rent of Rs. _____ for a period of _____ and on such other terms and conditions as set out in the Lease Deed tabled before the Board and initialled by the Chairman for the purpose of identification.”

“RESOLVED FURTHER THAT Mr. _____, Director of the Company be and is hereby authorized to represent the Company before the Landlord and take all steps including negotiating with the landlord and finalizing the Lease Deed, signing of all legal and other relevant documents for and on behalf of the Company and getting the same registered at appropriate authority in order to give effect to the above.”

“RESOLVED FURTHER THAT a true copy of the resolution signed by any Director be given to the Lessor for purpose of the lease agreement.”

Certified True Copy

For _____ Limited

Director

DIN

Address

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