

**CERTIFIED TRUE COPY OF THE BOARD RESOLUTION PASSED AT THE MEETING OF THE BOARD OF DIRECTORS OF \_\_\_\_\_ LIMITED HELD ON \_\_\_\_\_ DAY OF \_\_\_\_\_ AT \_\_\_\_\_ STARTED AT \_\_\_\_\_ AM/ PM AND CONCLUDED AT \_\_\_\_\_ AM/PM**

**TO APPLY FOR CLOSURE OF BANK ACCOUNT**

The Chairman apprised the board of director of the Company that it has a Bank Account No. \_\_\_\_\_ with \_\_\_\_\_ Bank Limited. However, from last \_\_\_\_\_ months/ years no business transaction is happening with such bank account.

Therefore it will be beneficial for the company to apply for closure of such bank account and transfer the remaining balance lying in the aforesaid Bank Account to the \_\_\_\_\_ maintained with \_\_\_\_\_ Bank.

Thereafter some discussion continued on the matter and the following resolution was unanimously passed:

**“RESOLVED THAT** the Bank Account No. \_\_\_\_\_, \_\_\_\_\_ Branch with \_\_\_\_\_ Bank Limited, be and is hereby closed with immediate effect and aforesaid Bank be and is hereby requested to transfer the remaining balance in the another existing Bank wit Account No. \_\_\_\_\_ maintained with \_\_\_\_\_ Bank on the terms and conditions as notified by the Bank relating to the closure of account.”

**“RESOLVED FURTER THAT** Mr. \_\_\_\_\_, Director of the Company be and is hereby authorized to comply with other formalities for the aforesaid purposes.”

**“RESOLVED FURTHER THAT** any of the director of the Company be and is hereby authorised to execute and sign and provide certify true copy of this resolution to the bank and other authority, as and when required.”

**Certified True Copy**

**For \_\_\_\_\_ Limited**

**Director**

**DIN**

**Address**

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